

Date of issue: Tuesday, 18 July 2017

MEETING:

**AUDIT AND CORPORATE GOVERNANCE
COMMITTEE**

(Councillors Chaudhry (Chair), Chohan (Vice Chair),
Brooker, Cheema, Amarpreet Dhaliwal, Sadiq and
Swindlehurst)

CO-OPTED INDEPENDENT MEMBERS:

Ronald Roberts, Alan Sunderland and Iqbal Zafar

PARISH COUNCIL MEMBERS:

Parish Councillor Raymond Jackson and Parish
Councillor Raja Muhammad Fayyaz

INDEPENDENT PERSON

Dr Louis Lee

DATE AND TIME:

WEDNESDAY, 26TH JULY, 2017 AT 6.30 PM

VENUE:

VENUS SUITE 2, ST MARTINS PLACE, 51 BATH
ROAD, SLOUGH, BERKSHIRE, SL1 3UF

**DEMOCRATIC SERVICES
OFFICER:
(for all enquiries)**

SHABANA KAUSER
01753 787503

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



ROGER PARKIN
Interim Chief Executive

AGENDA

PART I



sustainable
forest

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		
1.	Declarations of Interest <i>All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 3 paragraphs 3.25 – 3.27 of the Councillors’ Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 3.28 of the Code.</i> <i>The Chair will ask Members to confirm that they do not have a declarable interest. All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.</i>		
2.	Minutes of the Last Meeting held on 16th March 2017	1 - 6	All
3.	Audit and Corporate Governance Committee - Terms of Reference	7 - 12	All
4.	Annual Governance Statement 2016/17	13 - 32	All
5.	Audit and Risk Management Update Quarter 1 2017/18	33 - 44	All
6.	Internal Audit Update Quarter 1 2017/18	45 - 76	All
7.	Annual Internal Audit Report 2016/17	77 - 94	All
8.	Audit Plan 2016/17	95 - 120	All
9.	Grant Claims and Returns Certification 2015/16	121 - 140	All
10.	Planning Letter 2017/18	141 - 146	All
11.	Date of Next Meeting - 21 September 2017		

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.